

Bar Admission Checklist

BARBRI is here to help you navigate the multi-step bar admissions process.

Remember as the date of the exam nears, filing fees increase, so we recommend starting a year or more in advance of your bar exam date.

Here's a guide to help you stay on track.

Create a NCBE Account

My NCBE number: _

All law students are required to create a National Conference of Bar Examiners (NCBE) account that comes with a unique NCBE number for identification purposes. You will need this number to take the Multistate Professional Responsibility Examination (MPRE) and the Multistate Bar Exam (MBE), which are developed by the NCBE and are both required in the majority of jurisdictions.

Here's where to register with the NCBE: ncbex.org/exams/mbe/registration



☐ Register, Take + Pass the MPRE



Exam date: / /

Registration deadline: / /

The MPRE is a two-hour, 60-question, multiple-choice exam developed by the NCBE and administered three times a year in March, August and November. A passing MPRE score is required for admission to the bars of all but two U.S. jurisdictions (Wisconsin and Puerto Rico). Note: Connecticut and New Jersey will accept the successful completion of a professional responsibility law school course in lieu of a passing MPRE score.



Pro Tip: Sign up for BARBRI's **free MPRE Review course** for a head start, regardless of whether a passing score is required before or after your bar exam.

Register here: barbri.com/mpre-prep



Apply for the Bar Exam

Bar exam filing deadline: / /

Each jurisdiction independently decides who may sit for their bar exam and who may be ultimately admitted. You must complete an application to sit for your state's bar exam. Several states have unique, state specific application requirements. Many states also require an additional state law course or exam as part of their admissions requirements.



Pro Tip: Download the **free BARBRI Bar Exam Digest** by scanning the QR code to get the contact and website information for the bar examiner's office in each state jurisdiction

barbri.com/resources/free-bar-exam-digest



Stay Up-to-date on Your State's Deadlines

Timely application: Date _____ Fee \$ ____

Final application: Date _____ Fee \$ _

Laptop registration: Date _____ Fee \$ ____

Character & Fitness: Date _____ Fee \$ ____

Your state/jurisdiction bar exam fees and deadlines will vary, but expect typical fees such as:

- On-motion application
- Character and fitness
- Laptop/software

Pro Tip: Get up-to-date information on fees and deadlines specific to your state so you can avoid any late fees by consulting the BARBRI Bar Exam Digest.

Complete the Character + Fitness Application

Character and fitness application deadline: / /

You have to submit the Character and Fitness Application either before or after you take the bar exam depending on your state's requirements. You will be asked to disclose details about your academic, work, and financial history, as well as include any references, criminal record, and civil proceedings.

Pro Tip: Give yourself enough time to gather the required information as this can be an extensive process. Previously submitted this application? Check your state's requirements to see if you need to update and resubmit.





☐ Sign a Notarized Authorization + Release (A+R) Form

A notarized A&R grants character and fitness analysts the authority to perform a full background check. You'll need to print this form and sign it in the presence of a notary. Depending on your state/jurisdiction, you can upload the A&R to your online account or mail it postmarked no later than the filing deadline for the bar exam.

Note: Your bar exam application will not be accepted without a signed and notarized A&R form.



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